#

# **2018 MENNONITE CAMP STAFF APPLICATION**

## **Personal Information:**

## Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date

## Present Address

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_ Zip\_\_\_\_\_\_\_\_\_ Phone

# Permanent Address

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_ Zip \_\_\_\_\_\_\_\_\_ Phone

## Sex: Male\_\_\_ Female \_\_\_ Date of Birth \_\_\_\_\_\_\_\_\_\_ E-Mail Address

## Health Insurance Company Name

Policy Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security Number

Do you have a current Driver’s License? \_\_\_\_ License No. and State

**Education, Work and Church Experience:**

Occupation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employer/School

Position or Area of Study

Education: Grade level completed by July 1st

Camp Experience & Positions held

Other Work Experience

Home Church \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Are you a member?

Pastor’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone

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Position(s) applying for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (see below)

Do you hold any special certifications that would support the position (i.e. Red Cross, Lifeguard, food certification, college courses or degree, etc.). Please attach copies of relevant certificates.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List experience relevant to the positions applied for

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Briefly describe your Christian journey.

What are your unique gifts, talents and passions? In addition to your primary job, would you be willing to share any of these by teaching or helping with (e.g. boating, singing, crafts, hiking):

Who has influenced your life the most and how?

Why do you want to work at Camp Keola?

**Reference:**

Please give us two references, one that you have worked for as an employee or volunteer, and one that is a personal mentor or pastor. Do not list any relatives. Provide your references with the following Reference Form and ask them to return it to program@campkeola.org.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship

## Business/Church/Institution Name

Phone

Email

Responsibilities

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship

## Business/Church/Institution Name

Phone

Email

Responsibilities

**Background Information:**

## Do you use tobacco? \_\_\_\_\_\_ Drink alcoholic beverages? \_\_\_\_\_\_ Use illegal substances?

If yes to any of the above, please explain

Have you ever been convicted of a criminal offense (excluding minor traffic violations)? \_\_\_\_\_\_ If yes, please explain all convictions in the past five years.

Have you ever been convicted of child abuse or a crime involving actual or attempted sexual molestation of a minor? \_\_\_\_ If yes, please explain

**Applicant’s Statement:**

The information contained in this application is correct to the best of my knowledge. I authorize Camp Keola or any of its agents to request information about myself in reference to my employment by Camp Keola whether volunteer or paid, not limited to the names listed. I also authorize any references or churches listed in this application to provide you any information (including opinions) that they may have regarding my character and fitness for children/youth work. I release Camp Keola and all such references from liability for requesting or furnishing such evaluations, providing they do so in good faith and without malice. I waive any right that I may have to inspect references provided on my behalf.

Should my application be accepted, I agree to be bound by the bylaws, rules, and policies of Camp Keola in the performance of my duties and services on behalf of the camp.

Applicant’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date

In the event the applicant/camper should need medical attention, the undersigned grants permission to the Camp Keola Staff to arrange for this service.

Parent or Guardian (if under 18) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date

Send your Completed Application to:

program@campkeola.org

or

Camp Keola

 c/o Mennonite Community Church

5015 E. Olive Ave.

Fresno, CA 93727

Attn: Clare Ann Ruth-Heffelbower

Positions Open Until Filled

**Questions? –** **program@campkeola.org**

**or call**

**Andrew Harshman 602-405-1143 or Caley Ortman 605-421-0178**

**Mennonite Camp Program Positions**

Program Dates for 2018:

* July 5-7 – Staff Training
* July 8-14 – Jr/Jr High Camp (going into grade 4-8)
* July 15-21 – High School Camp (going into grade 9-12)

Application deadline is May 15, 2018. The following positions are available:

***Counselor*** (College age and above)

Counselors live with, interact with and lead a group of campers through their week of camp. Counselors have an opportunity to be a role model and to impact lives by setting an example for the campers to see. Camping experience is helpful.

***Counselor in Training (C.I.T.)*** (Must have completed 11th grade)

CITs assist counselors and gain experience to be future counselors during Junior Camp. CITs must have completed 11th grade.

***Music Director***

The Music Director plans and leads music for worship during Mennonite Camps working together with speaker and Program Directors.

 ***Activities Director***

The Activities Director plans and leads activities during Mennonite camps in collaboration with Program Directors.

***Nurse***

 The nurse helps to ensure safety and health of the campers and staff, takes care of medical emergencies, is in charge of medications and cares for ill or injured campers.

***Crafts Director***

The Crafts Director develops and leads creative arts and craft activities.

***Program/General Volunteer***

Volunteers assist with camp program or other camp tasks as needed.

Mennonite Camp program staff members receive a stipend for sharing in the ministry of Camp Keola.

##

## Mennonite Camp Staff Reference Form

Name of Applicant

Your Name

Email address

Phone Number ( ) -

How long have you known the applicant and in what capacity?

Top of Form

Please rate the applicant on the following characteristics:

 Poor Average Good Very Good Excellent

Leadership 1 2 3 4 5

Honesty 1 2 3 4 5

Organization 1 2 3 4 5

Compassion 1 2 3 4 5

Responsibility 1 2 3 4 5

Sociability 1 2 3 4 5

Work with Children 1 2 3 4 5

Spiritual Life 1 2 3 4 5

Comments or concerns:

To your knowledge, has the applicant ever been accused of child abuse or convicted of any child abuse charges? Yes No

\*please return completed form to program@campkeola.org